

| | | | |
|-------------------|--|-------------|------------|
| Assessment Title: | Managing Coronavirus – All settings | Ref. Number | 2.3 |
|-------------------|--|-------------|------------|

| | | | |
|--------------|--------------------|-----------------|---|
| School Name: | Benton Park School | School Address: | Harrogate Road, Rawdon, Leeds, LS19 6LX |
|--------------|--------------------|-----------------|---|

| | | | |
|-----------------------------|------------------------------|---------------------|-------------------------|
| Date Assessment Undertaken: | Name of Assessor (print): | Assessor Signature: | Assessment Review Date: |
| 05/06/20 | Claire Scaife / Dawn Harding | Claire Scaife | 26/06/20 |

| | | | |
|--|--|-------------------------------------|-------------------------------|
| Name of Head Teacher / Centre Manager (print): | Head Teacher / Centre Manager Signature: | Name of Chair of Governors (print): | Chair of Governors Signature: |
| Delia Martin | Delia Martin 10/06/20 | Helen Flesher | Helen Flesher 10/06/20 |

| | |
|---|--|
| Main Legislation and/or Information Source: | <ul style="list-style-type: none"> - Health & Safety at Work Act 1974. - Management of Health and Safety at Work Regulations 1999. - Control of substances hazardous to health regulations - Provision and use of work equipment regulations |
|---|--|

Guidance:

This is a **sample** risk assessment and will remain so unless the following criteria are satisfied:

1. The boxes highlighted in grey above must be completed with the required details.
2. A Ref number is inserted.
3. The signature boxes may be typed if this is to be uploaded to an internal school system.
4. The control measures identified below must be either complied with **or** additional &/or altered measures to reflect the establishment's control measures inserted into the additional / altered measures column.
5. The initials of the person responsible for implementing the control measures must be entered into 'Control Measures' column.
6. When measures are in place these must be signed and dated in the Date Done column
7. Once criteria 1-6 have been satisfied, you should remove the 'Sample' watermark. **FORMAT-BACKGROUND-PRINTED WATERMARK** and choose the option that says 'No Watermark' or 'Page Layout' – Watermark' – 'Remove Watermark'.

The purpose of this whole assessment is to assist in the management of Coronavirus on schools premises and as such the over-arching hazards being controlled are building safety, reducing the spread and likelihood of contracting Coronavirus and managing staff and pupil wellbeing. In all cases the persons who could be harmed will be pupils, staff, visitors and parents. Therefore, the format of the risk assessment has been altered in this instance to reflect this and present the control measures that may assist in planning for a safe re-opening in whichever form that takes.

