



CREATING A CLIMATE FOR GREAT LEARNING,
SUCCESS AND OPPORTUNITY

Benton Park School Attitude to Learning

**Covid-19 Addendum
June 2020**



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Context

From 20th March 2020 parents/carers were asked to keep their children at home, wherever possible, and the Government instructed schools to remain open only for the following children:

- 1) Children of workers critical to the COVID-19 response - who cannot stay safely at home.
- 2) Children who are vulnerable including those with a social worker
- 3) Children with an ECHP

From June 15th, Schools will begin to extend their offer to ensure some face to face contact for Years 10 and 12 alongside the Keyworker and Vulnerable group offer that already exist.

Children, young people and families across the country have faced huge challenges over recent months and we understand that returning to school may cause additional anxieties for some young people. We believe that the best way for us to support those anxieties is to return to an environment that is safe, predictable and routine driven as quickly as possible. Where students do require additional support, this will be provided by the Pastoral Team.

This addendum of the Benton Park School Attitude to Learning Policy contains details of adjustments and additions to our policy which take into account the evolving context of schools in the following areas:

- 1) Uniform
- 2) Behaviour Expectations
- 3) Escalation of Concerns
- 4) Behaviour Recording
- 5) Risk Assessment Processes
- 6) Consequences

Please note, that this addendum compliments the existing [Attitude to Learning Policy](#) in order to reflect current ways of working.

1) Uniform

Students in attendance to school are required to wear full uniform. In line with Public Health England advice and local risk assessments, uniform must be cleaned after each day in school.

Students who do not have full uniform should be welcomed to class by staff however the relevant Key Stage Team should be informed so they can work with the student and family to find an adequate solution as quickly as possible.



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Any hair or make-up accessories that are prohibited through the full school uniform policy (located in the Attitude to Learning Policy) should be removed where possible. Where infringements cannot be immediately rectified, the member of staff should welcome the student and notify the relevant Key Stage Team in order to find an adequate solution as quickly as possible. The same approach should be applied by staff for students whose haircut does not meet the requirements described in the policy.

2) Behavioural Expectations

All rules and expectations around student conduct will remain the same as outlined in the Attitude to Learning Policy and the Student Planner.

Alongside these rules and expectations, students will be briefed regarding any changes to routines in and around school that have been designed to uphold Public Health England guidance around how best to stay safe in public spaces during the Covid-19 outbreak. These routines will be reinforced and upheld using school behaviour systems and incorporate the following areas:

- Arrival to school including queueing up (**Appendix 1**)
- 'Classroom' expectations including entry and exit to and from teaching spaces (**Appendix 2**)
- Hygiene requirements including hand washing and coughing / sneezing (**Appendix 3**)
- Social distance requirements including 2m distances, queueing and seating arrangements (**Appendix 4**)
- Social time and departure from School (**Appendix 5**)

3) Escalation of Consequences:

Expected behaviours in school are clearly detailed in the 'Lesson Expectations' and 'Around School Expectations' within the Attitude to Learning Policy and Student Planner. Where students do not meet these expectations, staff will be expected to use de-escalation strategies to avoid any negative impact on learning. Students causing concern will be taken through the three-step process highlighted below.

- 1) Verbal Warning - Reminder of expectations from class teacher
- 2) Pastoral Support Request - A member of the pastoral team to provide support in order for the student to complete the lesson. Where possible pastoral support will be provided in another learning space within that zone and the student returned to their learning group as soon as they are ready to engage with their learning. This phase may include a seat move on return to class if this is possible.
- 3) Removal from classroom - Where disruption to learning or the breaching of social distancing and or hygiene expectations, has continued following pastoral support. This could also occur for a one-off serious breach of behaviour expectations.



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Following a removal, the student will be taken to a Relocation Room and will complete the rest of the lesson under SLT/Pastoral supervision. The student may be returned to class at the start of the next session (most likely following the next social time) if it is deemed appropriate by the member of pastoral or senior staff

If a student is removed from two sessions in the same day, they will normally remain within the relocation room until parent/carers are contacted. At this point, depending on the nature of the withdrawal, a risk assessment may need to be completed to ascertain whether the student can be invited back into school for future sessions.

We understand that many of the requests we will be making of students are new and that fresh routines need to be established. Nevertheless, school staff will be vigilant and immediately respond to breaches of social distancing and hygiene expectations offering reminders to students. Where a student accepts the reminder and corrects their behaviour, no further action will be required. In the event of a student responding poorly to the reminders, or refusal to correct their behaviour, they will be removed from the group immediately and may be subject to a risk assessment process. It is essential that staff combine firmness with an acceptance that many students will occasionally make genuine mistakes. We need to make a clear distinction between carelessness and deliberate intent to disobey rules.

In the event it is not considered safe for the student to be in school, the student may receive a fixed term exclusion and parents/carers contacted to remove them from school premises.

4) Behaviour Recording

Any incidents of removal will be recorded on Classcharts and will be monitored by Pastoral Staff.

5) Risk Assessment Processes

All schools are currently operating under significant risk assessment processes, the success of which is dependent on the choices and behaviours of individuals. Therefore, in the event a student shows themselves to be either unwilling, or incapable, of following the requirements of all students in school, they will be subject to a risk assessment.

The risk assessment will outline what risks the child is presenting and identify any barriers to them being able to remain on site safely. We will then identify specific control measures to mitigate the risk and in the event the child is either unwilling, or unable, to meet those control measures, they will not be able to access school until public health advice changes.

Both students and parents will be consulted in the event of every risk assessment process being undertaken.



6) Consequences

The primary consequence for class-based misbehaviours will be as described in Section 3:

- 1) Verbal Warning
- 2) Pastoral Support Request
- 3) Removal from classroom

However, it is also important to note that any intentional, or reckless, breaches of hygiene protocols or expectations will be managed through both the school behaviour system and any necessary risk assessment processes.

Please see below a list of behaviours that under our current working conditions would cause considerable concern. This is a non-exhaustive list and school leaders and governors reserve the right to use the full extent of the Attitude to Learning Policy to respond to each case on its own merits.

- a) **Students spitting**
- b) **If a student pretends to cough / sneeze on another student**
- c) **If a student claims to have Covid-19 and threatens to cough / sneeze on another student or adult**
- d) **If a student blatantly flouts social distancing expectations by either touching another student or by standing immediately next to another student**
- e) **If a student leaves their designated working area despite having received a reminder from a teacher already**
- f) **If a student attempts to share drinks or equipment without permission**



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Appendix 1: Journey to School

Students are expected to travel to school meeting the following PHE guidance:

- Travel and arrive **either** on your own or in the smallest group possible
- Under no circumstance to travel in groups of more than six
- Ensure you are two metres apart from anyone within your group
- Use the designated entrance for the allocated zone set out in the joining instructions

Appendix 2: Classroom Expectations

While in the classroom, students are expected to:

- Sit and work quietly
- Remain seated at their desk unless given explicit permission to stand or move
- Raise their hand to ask (or answer) any questions
- Remain courteous to staff and students
- Arrive with their own equipment and do not swap equipment with anybody
- Complete all work to the best of their ability

Where students are not equipped, they must tell a member of staff who will attempt to provide this. Students must not borrow equipment from other students.

Although we understand that students may find work more difficult, particularly in the early weeks, and that they may have more questions, due to social distancing it may be difficult for staff to offer direct 1:1 support in some cases.

Appendix 3: Hygiene Requirements

Upon arrival, and throughout the school day, students are required to:

- Sanitise or wash their hands **with warm water and soap** for 20 seconds upon arrival in school
- Wash their hands when leaving the classroom and at the end of social times
- Provide their own equipment throughout the day
- Ensure they remove their own food or drinks containers and dispose of them appropriately
- Catch coughs and sneezes in a tissue and bin this straight away
- Where required, use hand sanitiser to cleanse hands without leaving classrooms i.e. if you have sneezed into your hand

Appendix 4: Social Distancing Requirements

In line with Public Health England guidance, students are required to:

- Maintain a distance of two metres between friends, other students and adults at all times
- Queue to enter both school and classrooms, always remaining two metres apart, using the visual markers on corridors where they are available as a guide.
- Stay within the designated areas at break and lunchtimes.



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- Do not hold doors open for other people as this may compromise the 2 metre distance
- Do not wait around school gates, classroom doors or similar for friends

Appendix 5: Exit from School and Social Times

In line with Public Health England advice and our School Risk Assessment, students:

- Must maintain social distancing and hygiene expectations during social times and on the journey home
- Are not permitted to wait at the school gates for friends
- Are discouraged from walking home in groups and under no circumstances are permitted to walk home in a group of more than six
- Must ensure they are two metres apart from anyone within your group at all times

Appendix 6: Use of the School Bus Service

In addition to our usual expectations of students in relation to safe and respectful behaviour towards the driver and fellow passengers, students also must take the following measures:

- Students must wear a face covering for the duration of their journey
- Students should sit in a seat next to the window, with only one passenger per double seat. Siblings who live in the same household can, however, sit next to each other.
- Students should not sit in a seat directly in front of or behind another passenger.
- Students should not sit in the seat directly behind the driver.
- Students should avoid unnecessarily touching seats and handrails on the bus that they are not using.
- Students should follow the 2 metre social distancing guidelines, whilst waiting for buses, and when embarking and disembarking.