



BENTON PARK SCHOOL

'Creating a climate for great learning, success and opportunity'

Appeals Information – August 2021

Each year we have a small number of students who believe a subject result is incorrect and therefore, they choose to appeal. Below you will find details of the appeals procedure for this year:

- Stage One - this stage is if you feel your grade is incorrect because we have made a clerical error, for example mixing your grade up with somebody else's with a similar name; or a procedural error, for example not following our own Centre Policy. This first stage must be followed for all appeals and the exam board will expect the outcome of this stage before accepting a Stage 2 appeal.
- Stage Two - this is where you think your grade is wrong because of the evidence we used or that your work was marked incorrectly. We will send off the work we used to determine your grade to the Exam Board and they check to see if the standard of your work is in line with the grade we have awarded. It is important to note that your grade will only be changed if, on looking at the evidence, the board determine that the grade we have awarded cannot be justified under any circumstances.
- It is also important to emphasise that on each stage of the appeal your awarded grade is not protected, which means that it could go down as a result of the review.

Guidance will be available on, and after, results day if you wish to discuss the possibility of an appeal and we will support you with the process. We will ensure that you fully understand what is involved and the possible outcome of any appeal.

If you would like any further information regarding the appeals process, please contact Mr Briggs at keith.briggs@bentonpark.net.